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THE BOARD OF PILOT COMMISSIONERS OF THE PORTS OF HARRIS COUNTY, TEXAS

December 13, 2016

<i>Minute No.</i>	<i>Event/Action</i>
	General
	Chairman Longoria convened the meeting of the Board of Pilot Commissioners
	Minutes
(PB-2016-1213-01)	Approve the Minutes of the Board of Pilot Commissioners Meeting – October 25, 2016
	Appearances
(PB-2016-1213-02)	Captain Robert Shearon – Presiding Officer, Houston Pilots Association, addressed the Pilot Board
	Pilot Matters
(PB-2016-1213-03)	Appointment of Pilot Board Investigation and Recommendation Committee (PBIRC) Members
(PB-2016-1213-04)	Appointment of Pilot Board Application Review Committee (ARC) Members
(PB-2016-1213-05)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Jeffery B. Locke
(PB-2016-1213-06)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Mark A. Peace
(PB-2016-1213-07)	Recommendation for original Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Rebekah R. Martin
	Adjourn Meeting

**Board of Pilot Commissioners for Harris County Ports
Public Meeting**

**Houston, Texas
December 13, 2016**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on December 13, 2016 at 10:06 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

Janiece Longoria, Chairman
Theldon R. Branch, III, Commissioner
Dean E. Corgey, Commissioner
Stephen H. DonCarlos, Commissioner
Clyde E. Fitzgerald, Commissioner
John D. Kennedy, Commissioner
Roy D. Mease, Commissioner
Roger Guenther, Secretary
Erik Eriksson, General Counsel
Marcus Woodring, Chairman, Pilot Board Investigation and Recommendation
Committee ("PBIRC")
J. Kent Friedman, Orrick, Herrington & Sutcliffe LLP

Chairman Longoria convened the meeting of the Pilot Board.

(PB-2016-1213-01) Chairman Longoria called for a motion to approve the minutes of the October 25, 2016 Pilot Board meeting. Commissioner Mease moved for approval, seconded by Chairman Longoria. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. The minutes were approved as written.

(PB-2016-1213-02) Appearances

Chairman Longoria welcomed Captain Robert Shearon, Presiding Officer, Houston Pilots Association, who addressed the Pilot Board.

Captain Shearon made the following announcements:

- Captain Jorge Viso, was elected as president of the American Pilots Association.
- The Houston Pilot's Executive Committee remains the same for 2017.
- New pilot rates go into effect on January 1, 2017; the fuel surcharge is going down by \$21, and the new pilot boat capital fund, approved by the Pilot Board, also goes into effect January 1.

Captain Shearon noted that he had attended a function where Chairman Longoria praised the Port Authority's fireboat crew for its outstanding job responding to the AFRAMAX RIVER tanker fire, and he acknowledged Captain Mike McGee and Captain Mike Phillips of the Houston Pilots, and harbor tug crews involved, all of whose efforts during that incident were nothing less than heroic.

Chairman Longoria thanked Captain Shearon.

The Pilot Board considered each Request for Pilot Board Action ("RPBA") attached to these minutes as Exhibit "A."

(PB-2016-1213-03) RPBA F1 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner Kennedy. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F1 PASSED.

(PB-2016-1213-04) RPBA F2 was presented, moved by Commissioner Corgey, seconded by Commissioner Fitzgerald. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F2 PASSED.

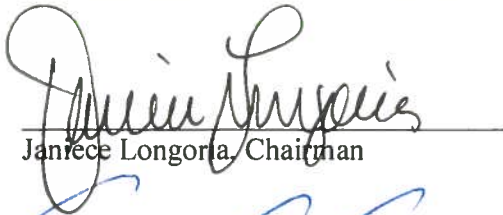
(PB-2016-1213-05) RPBA F3 was presented, moved by Commissioner Corgey, seconded by Commissioner Fitzgerald. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F3 PASSED.

(PB-2016-1213-06) RPBA F4 was presented, moved by Commissioner Mease, seconded by Commissioner DonCarlos. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F4 PASSED.


(PB-2016-1213-07) RPBA F5 was presented, moved by Commissioner Corgey, seconded by Commissioner Branch. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F5 PASSED.

At 10:12 a.m., Chairman Longoria adjourned the Pilot Board meeting.

The above is a correct copy of the Minutes of the December 13, 2016 meeting of the Pilot Board of the Port of Houston Authority.

A handwritten signature in black ink, appearing to read "Janiece Longoria", written over a horizontal line.

Janiece Longoria, Chairman

A handwritten signature in blue ink, appearing to read "Erik A. Eriksson", written over a horizontal line.

Erik A. Eriksson, Assistant Secretary

F. PILOT MATTERS

Subject	1. Appointment of Pilot Board Investigation and Recommendation Committee (PBIRC) Members.
Meeting	Dec 13, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	<p>The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its December 13, 2016 meeting, approve the appointment of the following nominees to the Pilot Board Investigation Recommendation Committee for the calendar year 2017 and thereafter until a replacement is named, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing:</p> <ul style="list-style-type: none"> (a) Captain Marcus Woodring - Port of Houston Authority - Chairman (b) Captain Robert Shearon - Houston Pilots Association - Presiding Officer (c) Captain Sean Arbogast - Houston Pilots Association (d) Captain Michael Curtiss - Houston Pilots Association (e) Captain Richard Russell - Maritime Industry (f) Captain David Foret, Jr. - Maritime Industry (g) Captain Richard Ford - Maritime Industry (h) Paul Caruselle - Maritime Industry (i) Thomas Marian - Maritime Industry

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
Prior authorizing Pilot Board Action: Minute No. 2015-1215-05

Pursuant to the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel between the Galveston Bar and the Turning Basin Houston, Texas (Rules), adopted August 25, 1993 by Minute No. 1881, amended by Minute No. 2007-1030-66, Minute No. 2010-0323-23, and Minute No. 2013-0723-08, the PBIRC investigates, holds hearings, and makes recommendations regarding certain accidents on the Houston Ship Channel and matters pertaining to the Rules. The Rules provide that the PBIRC is appointed annually by the Chairman of the Pilot Board, with the appointees subject to approval by the Pilot Board. The Rules provide that the PBIRC shall be composed of voting members from the Houston Pilots Association, Port of Houston maritime industry, non-voting advisory members from the U.S. Coast Guard, and the Port of Houston Authority, and chaired by a Port of Houston Authority voting member.

Staff Evaluation/Justification:

Pursuant to the Rules, the Chairman of the Pilot Board appoints, subject to approval by the Pilot Board, the following as members of the PBIRC:

- Captain Marcus Woodring - Port of Houston Authority - Chairman
- Captain Robert Shearon - Houston Pilots Association - Presiding Officer
- Captain Sean Arbogast - Houston Pilots Association
- Captain Michael Curtiss - Houston Pilots Association
- Captain Richard Russell - Maritime Industry
- Captain David Foret, Jr. - Maritime Industry
- Captain Richard Ford - Maritime Industry
- Paul Caruselle - Maritime Industry
- Thomas Marian - Maritime Industry

The Secretary of the Pilot Board requests that the Pilot Board approve each PBIRC member appointee, to serve for the calendar year 2017 and thereafter, until a replacement is named.

F. PILOT MATTERS

Subject	2. Appointment of Pilot Board Application Review Committee (ARC) Members.
Meeting	Dec 13, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	<p>The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its December 13, 2016 meeting, approve the appointment of the following nominees to the Pilot Board Application Review Committee for the calendar year 2017 and thereafter until a replacement is named, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing:</p> <ul style="list-style-type: none"> (a) Captain Marcus Woodring - Port of Houston Authority - Chairman (b) Captain Robert Shearon - Houston Pilots Association - Presiding Officer (c) Captain Gilbert Martinez - Houston Pilots Association (d) Captain Joe Hill - Maritime Industry (e) Pat Studdert - Maritime Industry (f) Brian Rego - At Large (g) Sarah Kay Janes - At Large

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
Prior authorizing Pilot Board Action: Minute No. 2015-1215-06

Pursuant to the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel between the Galveston Bar and the Turning Basin Houston, Texas (Rules), adopted August 25, 1993 by Minute No. 1881, amended by Minute No. 2007-1030-66, Minute No. 2010-0323-23, and Minute No. 2013-0723-08, the ARC reviews applications for pilot commissions, deputy pilot certificates, and pilot pool qualification, and makes recommendations whether each applicant meets the qualifications for a pilot. The Rules provide that the ARC is appointed annually by the Chairman of the Pilot Board, with the appointees subject to approval by the Pilot Board. The Rules provide that the ARC shall be composed of voting members from the Houston Pilots Association, the Port of Houston maritime industry, the Harris County community at large, and the Port of Houston Authority, and chaired by a Port of Houston Authority voting member.

Staff Evaluation/Justification:
Pursuant to the Rules, the Chairman of the Pilot Board appoints, subject to approval by the Pilot Board, the following as members of the ARC:

Captain Marcus Woodring - Port of Houston Authority - Chairman
 Captain Robert Shearon - Houston Pilots Association - Presiding Officer
 Captain Gilbert Martinez - Houston Pilots Association
 Captain Joe Hill - Maritime Industry
 Pat Studdert - Maritime Industry
 Brian Rego - At Large
 Sarah Kay Janes - At Large

The Secretary of the Pilot Board requests that the Pilot Board approve each ARC member appointee, to serve for the calendar year 2017 and thereafter until a replacement is named.

F. PILOT MATTERS

Subject	3. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Jeffery B. Locke.
Meeting	Dec 13, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its December 13, 2016 meeting, recommend to the governor the commission renewal of Captain Jeffery B. Locke as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective March 27, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:
Captain Jeffery B. Locke has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Legal Aspects of Piloting, Bayport Flare Turn Using Manned Model, Bridge Resource Management for Pilots (BRM-P), Emergency Shiphandling for Pilots, Azimuthing Electric Propulsion Drive (AZIPOD), Restricted Visibility Navigation for Pilots, Electronic Chart Display Information System (ECDIS), Raven Electronic Navigation Systems Training, Collision Regulations for Pilots (Col-Regs-P), Incident Management for Pilots, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Jeffery B. Locke meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Jeffery B. Locke for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject	4. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Mark A. Peace.
Meeting	Dec 13, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its December 13, 2016 meeting, recommend to the governor the commission renewal of Captain Mark A. Peace as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective March 27, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:
Captain Mark A. Peace has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Legal Aspects of Piloting, Raven Electronic Navigation Systems Training, Collision Regulations for Pilots (Col-Regs-P), Manned Model Shiphandling, Automatic Identification Systems (AIS), Error Detection & Use of Advanced Radar Techniques in Restricted Waters, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Mark A. Peace meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Mark A. Peace for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject	5. Recommendation for original Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Rebekah R. Martin.
Meeting	Dec 13, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its December 13, 2016 meeting, recommend to the governor the commission of Captain Rebekah R. Martin as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective March 25, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:

Captain Rebekah R. Martin has applied for commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Legal Aspects of Piloting, Raven Electronic Navigation Systems Training, Manned Model Shiphandling, Restricted Visibility Navigation for Pilots, Bridge Resource Management for Pilots (BRM-P), Fatigue, Sleep, & Medication Course (FMS), Tractor Tug Operations Training, and a letter on her behalf from the Houston Pilots with evidence of her ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of her qualifications and the documents filed with her application, the ARC determined that Captain Rebekah R. Martin meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.033, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Rebekah R. Martin for commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.