

I N D E X

THE BOARD OF PILOT COMMISSIONERS  
OF THE PORTS OF HARRIS COUNTY, TEXAS

December 11, 2012

<i>Minute No.</i>	<i>Event/Action</i>
	Chairman Edmonds convened the meeting of the Board of Pilot Commissioners
(PB-2012-1211-01)	Approve the Minutes of the Board of Pilot Commissioners Meeting – October 23, 2012
(PB-2012-1211-02)	Renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Thomas J. Cleary
(PB-2012-1211-03)	Renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Jeffery B. Locke
(PB-2012-1211-04)	Renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Mark A. Peace
(PB-2012-1211-05)	Adjourn the meeting of the Board of Pilot Commissioners

**Board of Pilot Commissioners for Harris County Ports  
Public Meeting**

**Houston, Texas  
December 11, 2012**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on December 11, 2012 at 10:04 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

James T. Edmonds, Chairman  
Jimmy A. Burke, Commissioner  
Jim Fonteno, Jr., Commissioner  
Kase L. Lawal, Commissioner  
Janiece Longoria, Commissioner  
Steve L. Phelps, Commissioner  
Leonard Waterworth, Secretary  
Erik Eriksson, General Counsel and Assistant Secretary

(PB-2012-1211-01) Chairman Edmonds asked if the Pilot Board had changes to the minutes of its October 23, 2012 meeting. Hearing no changes, the Chairman declared the minutes approved as written.

Chairman Edmonds asked if anyone would like to address the Pilot Board; there was no response.

The Pilot Board then considered each Request for Pilot Board Action ("RPBA"), submitted by Mr. Waterworth attached to these minutes as Exhibit "A".

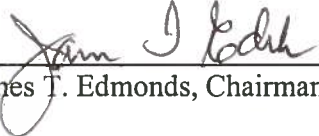
(PB-2012-1211-02) RPBA D1 was presented, Commissioner Lawal moved, seconded by Commissioner Phelps. Chairman Edmonds, and Commissioners Burke, Fonteno, and Longoria voted Aye. Nays none. RPBA D1 PASSED.

(PB-2012-1211-03) RPBA D2 was presented, Commissioner Lawal moved, seconded by Commissioner Phelps. Chairman Edmonds, and Commissioners Burke, Fonteno, and Longoria voted Aye. Nays none. RPBA D2 PASSED.


(PB-2012-1211-04) RPBA D3 was presented, Commissioner Lawal moved, seconded by Commissioner Phelps. Chairman Edmonds, and Commissioners Burke, Fonteno, and Longoria voted Aye. Nays none. RPBA D3 PASSED.

At 10:04 a.m. Chairman Edmonds adjourned the meeting of the Pilot Board.

The above is a correct copy of the Minutes of the December 11, 2012 meeting of the Pilot Board.

  
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James T. Edmonds, Chairman

ATTEST:

  
\_\_\_\_\_  
Erik A. Eriksson, General Counsel and  
Assistant Secretary

## Request for Board of Pilot Commissioner Action

<b>Category:</b> General	<b>Agenda Date:</b> December 11, 2012	<b>Agenda Section:</b> D - 1
<b>From:</b> <b>Division:</b> Finance and Administration <b>Department:</b> Marine Services	<b>Staff Contact:</b> Ruben Arredondo	
<b>Summary Recommendation:</b> Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Thomas J. Cleary.		
<b>Background:</b> Prior authorizing Pilot Board action: Minute No. 2008-1216-67  The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel, and an investigation including a criminal background check and the applicant's accident history is conducted.		
<b>Staff Evaluation/Justification:</b> Captain Thomas J. Cleary has applied for renewal of his commission as Branch Pilot for the Galveston Bar and Houston Ship Channel. The application includes a renewal request on his behalf from the Houston Pilots and evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.  After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Thomas J. Cleary meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel Between the Galveston Bar and the Turning Basin Terminal.  Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Thomas J. Cleary to renew his commission as Branch Pilot for the Galveston Bar and the Houston Ship Channel. Such commission is for a four-year term.		
<b>Full Recommendation:</b> The Pilot Board, at its December 11, 2012 meeting, recommend to the Governor the renewal of the commission of Captain Thomas J. Cleary as Branch Pilot for the Galveston Bar and the Houston Ship Channel for a four-year term effective February 23, 2013, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.		

## Request for Board of Pilot Commissioner Action

<b>Category:</b> General	<b>Agenda Date:</b> December 11, 2012	<b>Agenda Section:</b> D - 2
<b>From:</b> <b>Division:</b> Finance and Administration <b>Department:</b> Marine Services	<b>Staff Contact:</b> Ruben Arredondo	
<b>Summary Recommendation:</b> Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Jeffery B. Locke.		
<b>Background:</b> Prior authorizing Pilot Board action Minute No. 2008-1216-72  The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel, and an investigation including a criminal background check and the applicant's accident history is conducted.		
<b>Staff Evaluation/Justification:</b> Captain Jeffery B. Locke has applied for renewal of his commission as Branch Pilot for the Galveston Bar and Houston Ship Channel. The application includes a renewal request on his behalf from the Houston Pilots and evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.  After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Jeffery B. Locke meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel Between the Galveston Bar and the Turning Basin Terminal.  Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Jeffery B. Locke to renew his commission as Branch Pilot for the Galveston Bar and the Houston Ship Channel. Such commission is for a four-year term.		
<b>Full Recommendation:</b> The Pilot Board, at its December 11, 2012 meeting, recommend to the Governor the renewal of the commission of Captain Jeffery B. Locke as Branch Pilot for the Galveston Bar and the Houston Ship Channel for a four-year term effective March 27, 2013, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.		

**Request for Board of Pilot Commissioner Action**

<p><b>Category:</b> General</p>	<p><b>Agenda Date:</b> December 11, 2012</p>	<p><b>Agenda Section:</b> D - 3</p>
<p><b>From:</b> <b>Division:</b> Finance and Administration <b>Department:</b> Marine Services</p>	<p><b>Staff Contact:</b> Ruben Arredondo</p>	
<p><b>Summary Recommendation:</b> Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Mark A. Peace.</p>		
<p><b>Background:</b> Prior authorizing Pilot Board action Minute No. 2008-1216-71</p> <p>The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel, and an investigation including a criminal background check and the applicant's accident history is conducted.</p>		
<p><b>Staff Evaluation/Justification:</b> Captain Mark A. Peace has applied for renewal of his commission as Branch Pilot for the Galveston Bar and Houston Ship Channel. The application includes a renewal request on his behalf from the Houston Pilots and evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.</p> <p>After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Mark A. Peace meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel Between the Galveston Bar and the Turning Basin Terminal.</p> <p>Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Mark A. Peace to renew his commission as Branch Pilot for the Galveston Bar and the Houston Ship Channel. Such commission is for a four-year term.</p>		
<p><b>Full Recommendation:</b> The Pilot Board, at its December 11, 2012 meeting, recommend to the Governor the renewal of the commission of Captain Mark A. Peace as Branch Pilot for the Galveston Bar and the Houston Ship Channel for a four-year term effective March 27, 2013, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.</p>		