

Board of Pilot Commissioners for Harris County Ports

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December 10, 2009

To: Pilot Board Investigation Recommendation Committee (PBIRC) and Margot Campbell

From: Mike Usher

Subject: Minutes of December 8, 2009 PBIRC Subcommittee Meeting

The meeting was held in the Port of Houston Authority Executive Office Building on Tuesday December 8, 2009. Committee members in attendance were Ruben Arredondo, Captain Tom Pace, Paul Caruselle, Tim Leitzell and Dave Foret. Staff in attendance was Assistant General Counsel Margot Campbell and Compliance Coordinator Mike Usher.

Compliance Coordinator convened the PBIRC Subcommittee Meeting.

Cases considered:

M/T CHEMICAL SUPPLIER – Tabled

M/V GLORY OCEAN – Recommended Full Hearing

M/T ITB NEW YORK – Closed to file

M/V SCHACKENBORG – Closed to file

M/T UBC SINGAPORE – Closed to file

Meeting Adjourned