

**Board of Pilot Commissioners for Harris County Ports
Pilot Board Application Review Committee Meeting**

September 10, 2019

A meeting of the Pilot Board Application Review Committee (the "ARC") was convened on Tuesday, September 10, 2019 at 12:20 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain Marcus Woodring, Chairman
Captain M. Tyler Gavis, Vice Chairman
Captain Mark Mitchem
Captain Gilbert Martinez
Captain Stephen Polk
Captain Joe Hill
Pat Studdert

A. Minutes

Captain Hill moved for approval of the ARC meeting minutes of August 13, 2019, seconded by Captain Martinez. Captain Mitchem, Mr. Studdert, Captain Polk, and Chairman Woodring voted Aye. Nays none. Motion APPROVED.

C. Deputy Branch Pilot

Approve recommendation for Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Donald W. Childress

The ARC reviewed Captain Childress' application file. Captain Gavis asked for a motion to recommend Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar; the motion was brought by Captain Polk, seconded by Captain Hill. Captain Mitchem, Captain Martinez, Mr. Studdert, and Chairman Woodring voted Aye. Nays none. Motion APPROVED.

Approve recommendation for Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Justin W. Conway

The ARC reviewed Captain Conway's application file. Captain Gavis asked for a motion to recommend Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar; the motion was brought by Chairman Woodring, seconded by Captain Hill. Captain Martinez, Mr. Studdert, Captain Polk, and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

Approve recommendation for Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Christopher L. Gould

The ARC reviewed Captain Gould's application file. Captain Gavis asked for a motion to recommend Deputy Branch Pilot Certificate after meeting full requirements as a Deputy

Branch Pilot for the Houston Ship Channel and Galveston Bar; the motion was brought by Captain Hill, seconded by Chairman Woodring. Captain Martinez, Mr. Studdert, Captain Mitchem, and Captain Polk voted Aye. Nays none. Motion APPROVED.

Approve recommendation for Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Darris O. Jefferson Jr.

The ARC reviewed Captain Jefferson's application file. Captain Gavis asked for a motion to recommend Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar; the motion was brought by Chairman Woodring, seconded by Captain Polk. Mr. Studdert, Captain Mitchem, Captain Hill, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

D. Pilot Pool

Recommendation to enter into the Pilot Pool: Dirk W. Archer

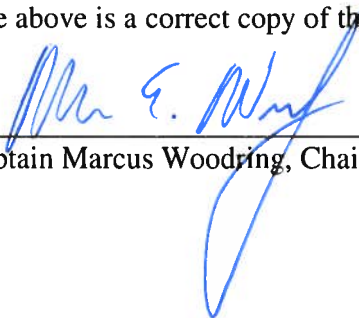
The ARC reviewed Mr. Archer's application file. Captain Gavis asked for a motion to recommend non-qualified to enter into the Pilot Pool; the motion was brought by Mr. Studdert, seconded by Captain Martinez. Captain Mitchem, Captain Hill, Captain Polk, and Chairman Woodring voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Jeff R. Harris

The ARC reviewed Mr. Harris' application file. Captain Gavis asked for a motion to recommend non-qualified to enter into the Pilot Pool; the motion was brought by Captain Polk, seconded by Chairman Woodring. Mr. Studdert, Captain Martinez, Captain Hill, and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested meeting, November 19, 2019.

The above is a correct copy of the Minutes of the September 10, 2019 meeting of the ARC.



Captain Marcus Woodring, Chairman