

**Board of Pilot Commissioners for Harris County Ports  
Pilot Board Application Review Committee Meeting**

August 13, 2019

A meeting of the Pilot Board Application Review Committee (the "ARC") was convened on Tuesday, August 13, 2019 at 12:20 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain M. Tyler Gavis, Vice Chairman  
Captain Mark Mitchem  
Captain Joe Hill  
Sallie Kay Janes  
Pat Studdert  
Margot Campbell, ARC Legal Advisor

**A. Minutes**

Captain Hill moved for approval of the ARC meeting minutes of July 16, 2019, seconded by Ms. Janes. Captain Mitchem, Captain Gavis, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

**B. Pilot Pool**

Recommendation to enter into the Pilot Pool: Kenneth C. Christie

The ARC reviewed Mr. Christie's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Mr. Studdert, seconded by Captain Hill. Ms. Janes, Captain Mitchem, and Captain Gavis voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Preston A. Clark

The ARC reviewed Mr. Clark's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Mr. Studdert, seconded by Captain Hill. Captain Mitchem, Captain Gavis, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Francois M. Conde-Jahn

The ARC reviewed Mr. Conde-Jahn's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Ms. Janes, seconded by Captain Hill. Captain Gavis, Captain Mitchem, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Michelle M. Jimenez

The ARC reviewed Ms. Jimenez's application file. Captain Gavis moved for approval of entering into the pilot pool, seconded by Mr. Studdert. Captain Mitchem, Captain Hill, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Charles R. Mitchell

The ARC reviewed Mr. Mitchell's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Mr. Studdert, seconded by Captain Hill. Ms. Janes, Captain Gavis, and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Jarrad A. Williams

The ARC reviewed Mr. Williams' application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Mr. Studdert, seconded by Captain Gavis. Ms. Janes, Captain Hill, and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested meeting, September 10, 2019.

The above is a correct copy of the Minutes of the August 13, 2019 meeting of the ARC.

  
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Captain Marcus Woodring, Chairman