

**Board of Pilot Commissioners for Harris County Ports
Pilot Board Application Review Committee Meeting**

June 14, 2016

A meeting of the Pilot Board Application Review Committee (the "ARC") was convened on Tuesday, June 14, 2016 at 12:00, at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain Marcus Woodring, Chairman
Captain Mike Usher, Vice Chairman
Captain Robert Shearon
Captain Joe Hill
Pat Studdert
Sallie Kay Janes
Margot Campbell, Assistant General Counsel, ARC Legal Advisor
Latitia Jones Paralegal II

A. Minutes

The ARC approved the Pilot Board Application Review Committee Meeting Minutes May 10, 2016.

B. Branch Pilot

- 1) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Criss K. Schroeder

The ARC reviewed Captain Schroeder's renewal file. Captain Usher asked for a motion to recommend renewal; the motion was brought by Chairman Woodring, seconded by Ms. Janes. Captain Shearon, Captain Hill, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

- 2) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain John M. Bratcher

The ARC reviewed Captain Bratcher's renewal file. Captain Usher asked for a motion to recommend renewal; the motion was brought by Mr. Studdert, seconded by Captain Hill. Captain Shearon, Chairman Woodring, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

- 3) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Robert V. Arthur, Jr.

The ARC reviewed Captain Arthur's renewal file. Captain Usher asked for a motion to recommend renewal; the motion was brought by Captain Hill, seconded by Captain Shearon. Ms. Janes, Chairman Woodring, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

- 4) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Sean P. Arbogast

The ARC reviewed Captain Arbogast's renewal file. Captain Usher asked for a motion to recommend renewal; the motion was brought by Mr. Studdert, seconded by Ms. Janes. Captain Shearon, Chairman Woodring, and Captain Hill voted Aye. Nays none. Motion APPROVED.

C. Deputy Branch Pilot

- 1) Approve recommendation for Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Nicholas C. Henrich

The ARC reviewed Captain Henrich's application file. Captain Usher asked for a motion to recommend Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar; the motion was brought by Chairman Woodring, seconded by Captain Hill. Captain Shearon, Ms. Janes, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

D. Pilot Pool

- 1) Recommendation to enter into the Pilot Pool: William J. O'Connor

The ARC reviewed Mr. O'Connor's application file. Captain Usher asked for a motion to recommend enter into the Pilot Pool; the motion was brought by Mr. Studdert, seconded by Chairman Woodring. Captain Shearon, Captain Hill, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

E. General

- 1) The ARC recommends that Captain Usher verify through the Governor Appointments Office, what "City and/or County" is to be listed on the Statement of Officer for Gubernatorial Appointees form.

Adjourned the Pilot Board Application Review Committee Meeting
Next requested meeting July 12, 2016