

**Board of Pilot Commissioners for Harris County Ports
Application Review Committee
Applicant Review Meeting**

September 16, 2014

A meeting of the Pilot Board Application Review Committee (the “ARC”) was convened on Tuesday, September 16, 2014 at 12:00 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain Marcus Woodring, Chairman
Captain Michael Morris
Captain Paul Brown
Captain Joe Hill
Pat Studdert
Brian Rego
Sallie Kay Janes
Margot Campbell, Port of Houston Authority Assistant General Counsel
Captain Mike Usher, Pilot Board Compliance Coordinator

Chairman Woodring convened the meeting of the Application Review Committee.

A. Minutes:

Approved the Minutes of the Application Review Committee Meeting – August 19, 2014.

B. Branch Pilot:

- 1) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Jonathan O. Samuell.

Compliance Coordinator asked for a motion to recommend renewal; the motion was brought by Captain Hill, seconded by Mr. Rego. Chairman Woodring, Captain Morris, Captain Brown, Mr. Studdert and Ms. Janes voted Aye. Nays none.

- 2) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Jason W. Charpentier.

Compliance Coordinator asked for a motion to recommend renewal; the motion was brought by Ms. Janes, seconded by Chairman Woodring. Mr. Studdert, Captain Morris, Captain Brown, Captain Hill and Mr. Rego voted Aye. Nays none.

C. Pilot Pool:

- 1) Enter the Pilot Pool: Nicholas Moraski.

Compliance Coordinator asked for a motion to recommend qualified to enter Pilot Pool; the motion was brought by Mr. Studdert, seconded by Captain Brown.

Chairman Woodring, Ms. Janes, Captain Morris, Captain Hill and Mr. Rego voted Aye. Nays none.

- 2) Enter the Pilot Pool: Brandi King.

Compliance Coordinator asked for a motion to recommend qualified to enter Pilot Pool. The motion was brought by Captain Brown, seconded by Captain Hill. Chairman Woodring, Mr. Studdert, Ms. Janes, Captain Morris and Mr. Rego voted Aye. Nays none.

D. General:

The ARC recommended that all future Pilot Pool applicants meet license requirements as set forth under federal law, with requirements for service experience and tonnage as defined in CFR Title 46, Chapter I, Subchapter B, Part 11, Subpart G, or its successor regulations. In lieu of those qualifications, an Applicant with a master of towing license could provide acceptable alternative qualifications authorized by the USCG Chief of the Regional Exam Center through written directive. The ARC also recommended that this federal license requirement is set out the application for Deputy Branch Pilot appointment.

Adjourned the Application Review Committee Meeting
Next requested meeting October 21, 2014